


DELEGATED DECISION NOTIFICATION

LEAD DIRECTOR ⁱ :	Director of Environment and Housing
SUBJECT ⁱⁱ :	Variation at Tender Stage: Increase on the Authority To Spend – Little London Community Hub Capital Scheme Number: 32036/CJ3/000
DECISION DETAILS ⁱⁱⁱ :	<p>The Director of Environment and Housing agreed to</p> <p>Consider and sign the Form 5 (Variation at Tender Stage) at Appendix 1;</p> <p>Approve an additional £26,846 of HRA capital to enable the delivery of the Little London Neighbourhood Housing Office at a total revised cost of £291,546;</p> <p>Note that a Tender Acceptance Report will be prepared requesting an award of contract to Wates Construction Ltd for the new build community centre, new build neighbourhood housing office and new build primary school expansion;</p> <p>Note the Deputy Chief Executive’s consideration of Form 5 (Variation at Tender Stage) will be required following Director approval, in accordance with Financial Procedure Rule 4.1b.</p> <p>Appendix 1 to this report has been marked as confidential under Access to Information Procedure Rules 10.4 (3) on the basis that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) which, if disclosed to the public, would, or would be likely to prejudice the commercial interests of that person or of the Council.</p>
TYPE OF DECISION:	<input type="checkbox"/> Council function (not subject to call-in) <input type="checkbox"/> Executive decision (Key) Is the decision eligible for call-in? ^{iv} <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Executive decision (Significant Operational ^{vi} – not subject to call-in) <input type="checkbox"/> Administrative decision (this decision will not be published and is therefore not subject to call-in)
NOTICE ^{vii} / CALL-IN (KEY DECISIONS ONLY):	<p>Date the decision was published in the List of Forthcoming Key Decisions:</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>
AFFECTED WARDS:	Hyde Park and Woodhouse

DETAILS OF CONSULTATION UNDERTAKEN:	Executive Member Periodic updates and consultation throughout project and design	Date consulted: development up to the submission of the planning application	Interest disclosed? ^{viii} <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
	Ward Councillor Periodic updates and consultation throughout project and design	Date consulted: development up to the submission of the planning application	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
	Others ^{ix} (please specify:) Stakeholders – Community Centre users; Housing Leeds; Citizens and Communities Local Community	Date consulted: Throughout design development Prior to planning.	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below) Funding and injection approvals were granted at the June 2014 Executive Board.		
CAPITAL INJECTION APPROVAL	(Name:) (Title:)	Capital Scheme Number: 32036/CJ3/000 Date: August 2014	
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Timescales for implementation ^x		
CONTACT PERSON:	Toby Meekings / Christa Smith	Telephone number ^{xi} : 76418 / 78198	
DECISION MAKER / AUTHORISED SIGNATORY ^{xii} :	 The Director of Environment and Housing	Date: <u>15th August 2014</u>	

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.2.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{viii} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^{ix} This may include other elected Members, officers, stakeholders and the local community.

^x Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xi} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.